

AMERICAN COLLEGE OF VETERINARY MICROBIOLOGISTS
BOARD OF GOVERNORS' MEETING

JW Marriott Hotel
Washington, DC
Longworth Room
Sunday, July 15, 2007

MINUTES

Attendees: Dr.'s J.R. Fahey, J.H. Gainer, C.S. Hayhow, B.C. Love, A.J. Phipps, J.A. Roth, and D.L. Suarez

Board Members Present: Dr.'s J.R. Fahey (2009), B.C. Love (2007), A.J. Phipps (2008), J.A. Roth (2008), and D.L. Suarez (2007).

Call To Order

President Jim Roth called the meeting to order at 9:00 AM. The ACVM diplomates present each introduced themselves. The minutes from the December 3, 2006 ACVM Board of Governors' meeting held in Chicago, Illinois were reviewed. Motion by J.R. Fahey and second by A.J. Phipps to approve the minutes. The motion passed unanimously.

Secretary-Treasurer's Report

- a. Chris Hayhow summarized the financial status of the college. On May 2, 2007, we were notified by the Internal Revenue Service (IRS) that we are once again in compliance with all IRS regulations. We are exempt from federal income tax under section 501(c)(3) of the IRS Code. We are also classified as a public charity under section 509(a)(2) of the IRS Code. On November 22, 2006, we had a balance of \$25,079.81 in our checking account and \$14,485.20 in CD's, for a total of \$39,565.01. On June 1, 2007, we had a balance of \$30,531.20 in our checking account and \$15,326.09 in CD's, for a total of \$45,857.29. Motion by J.R. Fahey and second by A.J. Phipps to approve the financial report. The motion passed unanimously.
- b. Request for Emeritus Status: Drs. James Andreasen, Dr. Robert Dellers, Dr. Glynn Frank, and Dr. Thomas Walton were proposed for consideration for Emeritus status. Motion by D.L. Suarez and second by B.C. Love to approve Drs. James Andreasen, Dr. Robert Dellers, Dr. Glynn Frank, and Dr. Thomas Walton for Emeritus status. The motion passed unanimously.
- c. Deceased: Drs. Fred Brown and Ken Schnorr.

Committees

- a. **Examinations Committee:** Drs. Brenda Love and Steve Kleiboeker, Co-Chairs
Brenda Love reported that we had 29 applicants for certification by ACVM in 2007. Twenty-seven (27) of these 29 applicants were approved by the ACVM Examinations Committee and the ACVM Board to be eligible to sit for examinations in 2007. In addition, we have 37 applicants eligible to sit for examinations from past years. This is a record for our college! Brenda also reported that the committee will work with any candidate that needs assistance per ADA regulations.
- b. **Continuing Education and Program Committee:** Drs. Chris C.L. Chase and D. Scott McVey, Co-Chairs
Chris Hayhow reported that the title of the ACVM/AAVI symposium at the 2007 CRWAD meeting is "Nutrition and Immunology." If you have any ideas for topics for 2008 please provide them to Chris Chase or another member of the committee as soon as possible. We have generated \$8,500.00 in support of the joint ACVM/AAVI symposium at the 2007 CRWAD meeting. In addition, we have an agreement in place for AAVI to provide ACVM \$1,000.00 in support of the symposium.
- c. **Graduate Student Awards Committee:** Dr. Steven Olsen, Chair
Steven was unable to attend the meeting. Anyone interested in assisting with evaluation of the graduate presentations is requested to contact Steven Olsen as soon as possible.
- d. **Nominating Committee:** Dr. Terry Bowersock, Chair
Terry Bowersock requested the ACVM Board of Governors define criteria for selection of Honorary Diplomates. For example, do the candidates have to be veterinarians, what type of contributions to science do candidates need to have made, what are the rights and responsibilities of Honorary Diplomates? President Roth appointed J.R. Fahey to Chair a special committee of Drs. Bowersock, Rajeev, Suarez, and Woolums to investigate this issue and provide a recommendation at the next ACVM Board meeting.
- e. **Recruitment Committee:** Dr. Amelia Woolums, Chair
Amelia Woolums was unable to attend the meeting but the committee is working hard on several activities. A full report will be made at the next ACVM Board meeting. Sponsorship of activities at other scientific meetings was discussed. Motion by D.L. Suarez and second by J.R. Fahey for ACVM to provide up to \$750.00 for use in support of an individual to attend the 2007 AAVLD meeting. Motion passed unanimously.
- f. **Budget Committee:** Dr. Chris Chase, Chair
Chris Chase was provided the books to audit by Chris Hayhow but was unable to attend the meeting.
- g. **American Board of Veterinary Specialties:** Dr. Chris Hayhow
Chris Hayhow reported that he attended the ABVS meeting in Schaumburg, Illinois in February 2007. In addition, Drs. B.C. Love and C.S. Hayhow attended the workshop entitled "Job Analysis Workshop."

The goal of the workshop was to provide information on credentialing, credentialing and testing standards, job analysis, recertification, and governance structure issues.

- h. **COBTA:** Dr. Chris Chase
Chris Chase was unable to attend the meeting.

Old Business

- a. ACVM Biosecurity Task Force: Jim Roth stated that we are still seeking more members. Please contact Jim Roth for details if you are interested in joining the Task Force.
- b. ACVM/AAVI Symposium: The title of the ACVM/AAVI symposium at the 2007 CRWAD meeting is "Nutrition and Immunology."
- c. Distinguished Veterinary Microbiologist Award for 2007 will be presented on Tuesday December 4, 2007. Dr. Gordon R. Carter is the recipient for 2007. Dr. M.M Chengappa has agreed to give a presentation in honor of Dr. Carter.
- d. Status with the IRS: The ACVM is once again in compliance with all IRS regulations.

New Business

- a. Election of three new ACVM members of the Board of Governors: Jim Roth and Terry Bowersock will work to ensure we have candidates identified for these Board positions. Also, we must elect a new President in 2008. If anyone is interested in serving on the ACVM Board please contact Terry Bowersock as soon as possible.
- b. ACVM Committee Members: Dr. Mary DeBey submitted a list of proposed Committee Chairs and members for ACVM. Motion by A.J. Phipps and second by D.L. Suarez to approve the proposed new ACVM committee members. Motion passed unanimously. The newly approved committees are:

EXAMINATIONS COMMITTEE

Brenda Love, Chair (2010)
Mack Scanlan (Bacteriology – 2008)
Sree Rajeev (Bacteriology - 2009)
Laurel Gershwin (Immunology – 2008)
D. Scott McVey (Immunology – 2009)
Amelia Woolums (Virology - 2008)
Dave Brown (Virology - 2009)
Dave Meyerholz (Immunology – 2010)
Rich Walker (Bacteriology – 2010)
Elankumaran Subbiah (Virology – 2010)

BUDGET COMMITTEE

Chris Chase, Chair (2008)

D. Scott McVey (2009)
Kenny Brock (2010)

NOMINATING COMMITTEE

Dan Keil, Chair (2009)
Terry Bowersock (2008)
Sanjeev Narayanan (2010)

GRADUATE STUDENT AWARDS COMMITTEE

Steve Olsen, Chair (2009)
Amelia Woolums (2009)
D. Scott McVey (2008)
Terry Bowersock (2009)
M.M. Chengappa (2008)
Mary DeBey (2008)
Subhashinie Kariyawasam (2010)
Gaylen Uhlich(2010)
Melissa Kennedy (2010)
Timothy Frana (2010)
_____ (2009)
_____ (2008)

CONTINUING EDUCATION AND PROGRAM COMMITTEE

D. Scott McVey, Chair (2008)
M.M. Chengappa (2008)
Subhashinie Kariyawasam (2009)
Dan Grooms (2010)
Timothy Stevenson (2010)

- c. Resolution to revise the ACVM Constitution and By-laws. It was recommended that we should consider revising Article II., Section 4 of the ACVM By-laws to allow for “up to” 12 members of the Graduate Student Awards Committee. A resolution will be prepared for consideration at the next Board meeting.
- d. History of the ACVM: Our College was formed in 1966. Dr. Richard Ross did an outstanding job compiling our 40 years of history. You can visit our ACVM website at www.acvm.us/ to see the files.
- e. Residency plan: Jim Fahey, Sree Rajeev and Amelia Woolums prepared information concerning residency programs. The information was presented for discussion only at this time.

Adjourn

Motion by D.L. Suarez and second by A.J. Phipps to adjourn the meeting. The motion was unanimously approved. The meeting was adjourned at approximately 12:00 PM.