

AMERICAN COLLEGE OF VETERINARY MICROBIOLOGISTS
BOARD OF GOVERNORS' MEETING

Chicago Marriott Downtown Magnificent Mile Hotel
Chicago, Illinois
Denver/Houston Room
Sunday, December 3, 2006

MINUTES

Attendees: Dr.'s T.L. Bowersock, C.C.L. Chase, M.M. Chengappa, M.C. DeBey, J.R. Fahey, B. Fenwick, C.S. Hayhow, M.A. Kennedy, S.B. Kleiboeker, B.C. Love, D.S. McVey, A.J. Phipps, S. Rajeev, J.F. Timoney, and A. Woolums

Board Members Present: Dr.'s M.C. DeBey (2008), J.R. Fahey (2009), B.C. Love (2007), M.A. Kennedy (2009), A.J. Phipps (2008), and J.F. Timoney (2007).

Call To Order

Due to the absence of President Jim Roth, Vice President Mary DeBey called the meeting to order at 10:00 AM. The ACVM diplomates present each introduced themselves. The minutes from the August 1, 2006 ACVM Board of Governors' conference call were reviewed. Motion by A.J. Phipps and second by J.F. Timoney to approve the minutes. The motion passed unanimously.

Secretary-Treasurer's Report

- a. Chris Hayhow summarized the financial status of the college. Recently we were contacted by the Internal Revenue Service (IRS). We are currently working with an accountant to ensure we are in compliance with all IRS regulations. Therefore, we need to ensure we track our income and expenses on a calendar year basis. On December 31, 2005, we had a balance of \$17,216.87 in our checking account and \$14,288.81 in CD's, for a total of \$31,505.68. On November 22, 2006, we had a balance of \$25,079.81 in our checking account and \$14,485.20 in CD's, for a total of \$39,565.01. A detailed itemized report of our income and expenses for the last year was reviewed. The proposed budget for 2007 was discussed. Chris reported that previously one CD was transferred from Tennessee to Kansas. The second CD will mature in December 2006 and will be transferred to Kansas at that time. Motion by M.C. Kennedy and second by A.J. Phipps for Chris Hayhow to hire an accountant to help with our financial report. The motion passed unanimously. It was agreed that Chris Hayhow will send out a dues reminder by postal mail to all diplomates.
- b. Request for Emeritus Status: Drs. Ronald D. Welsh, Stanley H. Kleven, and J.E. Barlough were proposed for consideration for Emeritus status. Motion by B.C. Love and second by M.C. Kennedy to approve Drs. Ronald

- D. Welsh, Stanley H. Kleven, and J.E. Barlough for Emeritus status. The motion passed unanimously.
- c. Deceased: None.

Committees

- a. **Examinations Committee:** Dr. Steve Kleiboeker, Chair
Steve reported that during 2006 the committee updated the ACVM examinations, prepared new study guides, sent copies of Charles Scanlon's book to each candidate, and maintained contact with each candidate prior to the examination dates. Steve reported that 12 of the 13 applicants were certified to sit for the exam in 2006. We had 16 candidates sit for examination this year. This year we had ten (10) candidates sit for the general exam with eight (8) achieving a passing score (8/10 or 80%). Eleven (11) candidates sat for the virology examination and five (5) passed (5/11 or 45%). Two (2) candidates sat for the immunology examination and neither (0) passed (0/2 or 0%). Seven (7) candidates sat for the bacteriology/mycology examination and four passed (4/7 or 57%). There were nine (9) passing scores for the 20 specialty examinations administered (9/20 or 45%). The net result was nine (9) new diplomates were certified. Motion by A.J. Phipps and second by J.R. Fahey to accept the recommendation of the Examinations Committee to approve these nine (9) new diplomates. The motion passed unanimously. The new diplomates for 2006 are Olivia Labrecque, Binu T. Velayudhan, James F. X. Wellehan, Timothy S. Frana, Subhashinie Kariyawasam, David K. Meyerholz, Gaylen Uhlich, Carmencita V. Yason, and Yan Zhang. A discussion ensued concerning the positive results based on the changes implemented during the last year to help better prepare candidates for the examinations. Steve Kleiboeker and his committee were commended for their outstanding efforts. Steve Kleiboeker indicated that for the next year Brenda Love has agreed to serve as co-chair and take over as committee chair in 2008. Steve Kleiboeker stated that the committee was currently evaluating the impact of the ABVS proposal recommendation concerning the ADA. Chris Hayhow reported that the ACVM Board had recently approved the Examinations Committee members for 2006-2007. Motion by A.J. Phipps, and second by J.F. Timoney to approve the committee report. The motion passed unanimously.
- b. **Continuing Education and Program Committee:** Dr. Chris C.L. Chase, Chair
Chris reported that the title of the symposium for this year is "Immunology and Infections of the Reproductive Tract." If you have any ideas for topics for 2007 please provide them to Chris or another member of the committee as soon as possible.
- c. **Continuing Education Funding Committee:** Dr. D. Scott McVey, Chair

Scott McVey reported that we have generated \$7,500.00 in support of the joint ACVM/AAVI symposium at the 2006 CRWAD meeting. In addition, we have an agreement in place for AAVI to provide ACVM \$1,000.00 in support of the symposium.

- d. **Graduate Student Awards Committee:** Dr. Steven Olsen, Chair
Steven was due to arrive later in the day. We have 10 posters and 26 papers. The oral presentations will be assigned to one of the following areas: molecular, *in vitro* or *in vivo*. Anyone interested in assisting with evaluation of the graduate presentations is requested to contact Steve Olsen as soon as possible.
- e. **Nominating Committee:** Dr. Terry Bowersock, Chair
Terry Bowersock reported that in 2006, the committee recruited six (6) nominees for the Board of Governors. The candidates elected were J.R. Fahey, L.J. Gershwin, and M.A. Kennedy. If you are interested in serving on the ACVM Board of Governors' please contact Terry Bowersock as soon as possible.
- f. **Honorary Diplomat Selection Committee:** Dr. Terry Bowersock, Chair
Terry Bowersock reported that the committee solicited candidates for consideration as prospective honorary diplomates as well as candidates for the new "Distinguished Veterinary Microbiologist" award. The ACVM Honorary Diplomat for 2006 is Dr. David A. Bemis (TN). The ACVM Distinguished Veterinary Microbiologist for 2006 is Dr. Ian Tizard (TX). If you are aware of a deserving candidate for either of these awards please contact Terry Bowersock as soon as possible.
- g. **Recruitment Committee:** Dr. Amelia Woolums, Chair
Amelia Woolums reviewed the previous recommendations from the committee. Many activities are moving ahead. Amelia Woolums reported that members of the ad hoc committee to serve as liaison to AAVLD are Brenda Love, Sree Rajeev and Mitzi Libal. A special thank you was given to the ACVM Recruitment Committee and Amelia Woolums for their efforts on these important projects.
- h. **Budget Committee:** Dr. Chris Chase, Chair
Chris Chase stated that he had reviewed the financial records and audited the books for ACVM. He stated that the records look good and that everything adds up.
- i. **American Board of Veterinary Specialties:** Dr. Chris Hayhow
Chris Hayhow reported that he submitted the ACVM annual report to AVMA. This report will be reviewed at the ABVS meeting in Schaumburg, Illinois in February 2007. Prior to the ABVS meeting in 2007 there will be a workshop entitled "Job Analysis Workshop." The goal of the workshop is to provide information on credentialing, credentialing and testing standards, job analysis, recertification, and governance structure issues.
- j. **COBTA:** Dr. Chris Chase
Chris Chase reported that several issues are currently under review by COBTA. First, vaccine guidelines are currently under review. Second, the heartworm guidelines proposed by FDA are under review. Third, pet food

claims and their impact on advertising and regulatory oversight are being evaluated.

Old Business

- a. ACVM Biosecurity Task Force: Mary DeBey stated that we currently have about 17 members. She said that Jim Roth has contacted USDA, EMOC, CDC, DHS, the area veterinarians in charge (AVIC) and the state veterinarians to inform them of our activities and willingness to assist as needed.
- b. AAVI/ACVM Symposium: Chris Chase agreed to work with the membership of AAVI as well as Scott McVey concerning fundraising for the symposium.
- c. Distinguished Veterinary Microbiologist Award for 2006 will be presented on Tuesday December 5, 2006. Dr. Ian Tizard is the recipient for 2006.

New Business

- a. Election of three new ACVM members of the Board of Governors: Jim Roth and Terry Bowersock will work to ensure we have candidates identified for these Board positions. Also, we need to review the ACVM By-laws concerning appointment of a Secretary-Treasurer. If anyone is interested in serving on the ACVM Board please contact Terry Bowersock as soon as possible.
- b. ACVM Committee Members: Committee Chairs and members are usually changed in July; however, if you are interested in serving on a committee please contact Jim Roth or Mary DeBey as soon as possible.
- c. Resolutions to revise the ACVM Constitution and By-laws. First, there was a motion by M.A. Kennedy and second by A.J. Phipps to change the ACVM By-laws, Article II., Section 1.(1) to read (1) Nominating Committee: "The Nominating Committee shall consist of three (3) Diplomates. In making the appointments, due regard shall be given to the various fields of endeavor in veterinary microbiology. Members of the Board during their term of office shall not be appointed to the Nominating Committee. Members of the Nominating Committee shall not be eligible for election to the Board of Governors. The committee shall also solicit nominations for Honorary Diplomate status, review the qualifications of individuals proposed as Honorary Diplomates and prepare a summary of the credentials and achievements of each candidate recommended to the College membership for election. The Nominating Committee will also solicit nominations from the ACVM membership for the Distinguished Veterinary Microbiologist Award in order to identify 1 or more nominees. Current members of the ACVM Board of Governors are not eligible. Persons nominating a candidate must provide the Nominating Committee with a letter of no more than one page explaining the nominee's qualifications, with a copy of the nominee's CV. These materials will be

forwarded to the ACVM Board of Governors, who will vote on the nominee.” The motion was unanimously approved. Second, there was a motion by J.F. Timoney and second by J.R. Fahey to change the ACVM By-laws, Article II., Section 1.(3) to read (1) Continuing Education and Program Committee: “This committee shall consists of up to five (5) Diplomates. The committee shall plan the continuing education programs of the College and oversee the presentations. The committee shall also solicit funds to support the continuing education program.” The motion was unanimously approved. Following the approval of these two resolutions, current ACVM By-laws, Article II, Section 1., (1), (3), (4) and (6) will be deleted and the remaining sections renumbered.

- d. History of the ACVM: Our College was formed in 1966. This year is our 40th anniversary. Dr. Richard Ross is currently preparing the history of our college. If you have any information concerning our history please contact Richard Ross, James Roth or Chris Hayhow.
- e. Journal of Veterinary Microbiology: Chris Hayhow discussed a proposal by Ken Plaxton for ACVM to obtain a reduced rate for the Journal of Veterinary Microbiology. No action was taken. If you are interested please contact Drs. James Roth or M.M. Chengappa for details.

Adjourn

Motion by A.J. Phipps and second by J.F. Timoney to adjourn the meeting. The motion was unanimously approved. The meeting was adjourned at approximately 12:30 PM.