

**AMERICAN COLLEGE OF VETERINARY MICROBIOLOGISTS BOARD OF
GOVERNORS' MEETING**

**Jefferson E Room, Millenium Hotel
St. Loius, Missouri
10:00 AM, Sunday, November 10, 2002**

MINUTES

Attendance: Board members: Drs. K.V. Brock, C.S. Hayhow, S.Kleiboeker D.S. McVey, D.L. Suarez, E.L. Thacker, and A. Woolums. Also present were: Drs Dan Grooms, Brad Fenwick, Johannes Storz, Robert Jones.

1. **Call to Order.** Dr. Scott McVey called the meeting to order at 10:10 a.m.
2. **Approval of the Minutes.** Previously distributed minutes were approved (Hayhow, Suarez).
3. **Secretary-Treasurer's Report.**
 - a. **Financial Report.** The ACVM balance sheet was reviewed (balance as of 11/1/02 was \$24,723.67). The cash flow report from 1/1/02 to 11/8/02 was presented (income of \$16,216.47 and expenses of \$7,840.67). \$11,500.00 was donated by industry for the symposium and graduate student awards. A refund in the amount of \$1,442.59 was received from Atlemier & Gray regarding the trademark registration of the ACVM logo.
 - b. **Dues status.** A summary of the dues status of all members was presented to the board. Dues collected has been progressing good with a good response from the recent mailing.
 - c. **Request for Emeritus Status.** There were no requests for emeritus status.
 - d. **Deceased.** It was noted that Dr. V.A. Miller had deceased in 1998.

A greater than 2/3 favorable vote was received for Dr. Robert P. Ellis as honorary diplomate.

A motion to accept the report was made and passed (Suarez, Kleiboeker).
4. **Committees and Representative Reports.**
 - a. **Examinations Committee.** Diplomates wishing to sit for additional examinations and guests were excused. Dr. R.L. Jones, Chair of the Examination Committee reported on the results of part I and part II examinations.

Upon recommendation from the Examinations Committee, the Board of Governors approved 4 candidates for Part I examination this year. Only 3 of the 4 approved candidates actually took the examination in September plus 5 candidates approved in previous years (3 retakes and 2 first

attempts). Six of the 8 passed the examination (60% score required for passmark). The range of pass scores was 63 to 74%, and the range of fail scores was 55 to 58%.

On November 9, 2002, a total of six candidates took Part II examinations. Four candidates took the Part II Immunology examination and three candidates took the Part II Bacteriology/Mycology examination at the Millenium Hotel in St. Louis, Missouri. This includes four diplomate who sought certification in an additional subspecialties.

The committee recommended that the following results be approved by the Board of Governors for the Part II examinations: Immunology, 3 of 4 passed and Bacteriology/Mycology 2 of 3 passed. The pass point for all subspecialty exams was 75%. As a result, there will be 2 new diplomates; each one certified in bacteriology. These new diplomates are Marie Archambault and J. Lejune. Three ACVM diplomates, Drs. M. DeBey, S. Narayanan, and S. Rajeev obtained additional certification in Immunology.

Motion to approve the examination results was made and passed (Suarez, Brock).

Other activities and discussions of the Exam Committee are as follows:

The committee has decided to request that each examination candidate submit 10 questions for the part I examination and 10 questions for the part II examination as a requirement for certification. For the part II questions, 5 questions will require images to be included. Questions must be received before the secretary-treasurer will release the plaques and final diplomate status.

An examination questions writing workshop was held on Friday, Nov 8th and Saturday, Nov 9th. Expenses relating to the workshop were estimated to be approximately \$500 which is less than the budgeted amount of \$2000.

A request from a candidate that was approved to sit for examination but was not able to sit due to health problems was considered to extend his eligibility for 1 year was considered and discussed. Following discussion of this legitimate request, a motion (Suarez, Kleiboeker) was made as follows "In acknowledgement of health related issues and the inability to complete examination the board recommends that if the applicant has not successfully completed the examination process during the five year period of eligibility the board will consider a hardship request at that time." Motion passed.

Dr. Robert Jones was recognized by the board of governors for his outstanding service to the American College of Veterinary Microbiologists as chair of the examinations committee. It was noted that the examination and the examination process has improved significantly under his direction. His hard work and effort is greatly appreciated by the College.

Motion to accept the examination report was made and unanimously approved. (Suarez, Thacker).

b. **Continuing Education and Program Committee.** Dr Eileen Thacker reported for the Chair of the committee, Dr. Chris Chase, who was not present. The decision to discontinue the AVMA symposium was discussed and it was clarified that the AVMA symposium will not be done in 2003. The success of the symposium with the ACVIM was discussed. Interaction with the

infectious disease committee will continue in hopes that this relationship will expand and the college can increase participation and increase exposure of the College through this forum. The opportunity for participation with ACVIM for 2003 has not materialized as expected. The committee is considering what is the best role and method for symposium and sponsorship of continuing education opportunities. It was suggested that ACVM sponsor keynote speakers at certain designated meetings rather than sponsor symposia. The committee will continue with discussions regarding this matter. The committee will meet during the CRWAD meeting to identify a topic for the 2003 CRWAD symposium.

- c. **Nominating Committee.** No report. The nominations will be solicited from Dr. L.D. Pearson. Additional nominations can still be made under three signatures of members in good standing until February 15, 2002.
- d. **Honorary Diplomate Nominating Committee.** Dr Ed Stephenson submitted a written report indicating that there were no nominations for honorary membership.
- e. **Continuing Education Funding Committee.** Dr. Scott McVey, Chairperson of the Committee, reported that \$11,500 in donations from industry were reviewed in 2002 to date. Dr Scott McVey reviewed the process by which solicitations are made.
- f. **Graduate Student Awards Committee.** Dr. Steve Olsen, Chairman of the Committee, indicated that participation was up this year including 39 oral presentations and 15 posters. The participation of Pharmacia in underwriting the cash awards due to effort of Dr. Terry Bowersock were noted. Motion was made to continue the cash awards at the level of \$400 (Don Kahn Award) and \$200 for the oral and poster awards and approved (Hayhow, Suarez).
- g. **American Board on Veterinary Specialties.** Dr. Brock detailed the annual report made to ABVS by the secretary/treasurer. It included demographics on ACVM membership and summaries of candidate performance for the past six years. As of November 1, 2001, ACVM had 161 active members, 87 emeritus members and 31 honorary members for a total of 279.
- h. **Council on Biological and Therapeutical Agents.** No report was made.

Motion was made to accept all the reports by Thacker and seconded by Suarez by Brock and was unanimously approved.

5. Old Business.

Revision to the Constitution and By-laws. Dr. Hayhow brought to light that revisions of the ACVM constitution and By-laws were not complete. Previous changes regarding the changes to the office of President and Vice-president were not consistent between the documents. After some discussion, the Secretary-treasurer will verify past changes and ensure that they are made. In addition, the number of board of governors listed in the constitution and by-laws was not consistent. This matter will be clarified prior to the next board of governors meeting. If necessary, appropriate amendments will be made at that time.

6. **New Business.**

CE Planning/Funding Interactions. Alternatives to the mid-year board of governors meeting were discussed. At previous meetings, sometimes it is a struggle to meet quorum due to lack of attendance to meeting. Dr. McVey indicated that he would give thought to some proposed some alternative for the next 2003 board of governors meeting such as an alternative site, or video or teleconferencing.

7. **Adjourn.** The meeting was adjourned by motion at approximately 12:00 P.M. (Hayhow, Brock)