

**AMERICAN COLLEGE OF VETERINARY MICROBIOLOGISTS
BOARD OF GOVERNOR'S MEETING**

Churchill Room of the Hyatt Regency Hotel

Louisville, Kentucky

2:00 p.m., Monday, July 22, 1996

MINUTES

Attendance: Board members: Drs. G. Allen, A. Castro, C. Hayhow, S. McVey, H. G. Purchase (Secretary-Treasurer), D. Reynolds, L. Schlater. Also present were Drs. B. Crandell, R. Jones, H. Kinde, D. Ley, G. McKissick, P. Reddy, K. Seivastara, E. Stephenson and D. Tripathy.

1. Call to Order. The meeting was called to order by Dr. Gary Allen at 2:00 p.m.
2. Welcome to New Board of Governors Members. The new Board of Governors members are Drs. Kenneth E. Nusbaum, Chris Hayhow, and Tony Castro.
3. Approval of Minutes. The minutes were approved as distributed (Tripathy/Ley).

4. Secretary-Treasurer's Report

- a. **Financial Report and Audit of the Books.** On October 23, 1995, at the request of the IRS, the Secretary-Treasurer reported that the gross receipts were \$14,175.00. On March 22, 1996, on request from the IRS, the Secretary-Treasurer reported assets, income and expenditures for the last five years. There had been no further communications with IRS.

The balance as of June 30, 1996, was \$22,015.00. This compared to 1995 \$23,707.00, 1994 \$26,130.00 and 1993 \$24,781.00. A list of those who had not paid their dues was attached to the Agenda.

The report of the ACVM 1995-96 Budget Committee is attached.

- b. **Request for Emeritus Status.** The Board awarded Emeritus Status to Drs. A. J. Winter and M. Sevoian.
- c. **Deceased.** Dr. Israel Live died on February 3, 1996, and Dr. Miodrag Ristic died on February 6, 1996.

Chairman of the Board, Dr. Gary Allen, indicated that the report of the Secretary-Treasurer and all committee reports would be accepted by acclamation unless a vote was requested by a member of the Board.

5. Committees and Representative Reports.

- a. **Interim actions of the Chair of the Board of Governors.** At the request of Dr. Brad Fenwick, Dr. Allen had polled the Board of Governors and a

majority had indicated support for Dr. Fenwick's election to the Council on Research. He also indicated that in mid-June in response to receiving the agenda for the Board of Governors meeting at ACVM in July, Dr. Laurel Gershwin had informed the Board that she had been nominated by the California Veterinary Medical Association as a candidate for the AVMA Council on Research. Dr. Gershwin requested support from members of the College by their respective State delegates. Dr. Gershwin was informed by the Secretary-Treasurer that there would not be another mailing to ACVM members before the AVMA meeting. During the Board meeting, the Board was informed that Dr. Laurel Gershwin had been elected to the Council on Research.

- b. **Examination Committee Report.** The Examination Committee Report is attached. A motion that all seven candidates be approved to sit the Part One Examination was passed. (McVey/Reynolds)
- c. **Continuing Education and Program Committee.** Dr. Chris Hayhow indicated that the program at 9:00 a.m. on the morning of the Board meeting on Antibiotic Use And Resistance Concerns In Veterinary Medicine was attended by approximately 75 people. After the talks there were many good questions.

The tentative title for the symposium at the CRWAD was Death Blows To Microbes: Lytic Peptides And Antibiotics. A list of speakers had been developed. The proposed program is attached.

- d. **Continuing Education Funding Committee.** In the absence of Dr. Leonard Pearson, a written report, a copy of which is attached hereto, was handed out and discussed. A suggestion received from members of both ACVM and AAVI was to eliminate the refreshments. However, because this was the flagship activity of both the ACVM and the AAVI and because it was a major attraction at the CRWAD, the sense of those present was that refreshments should not be eliminated. Instead, the Board discussed opportunities for increasing funding, including increasing the requests to \$350.00 or \$500.00. A motion that the Continuing Education Funding Committee be instructed to investigate, in conjunction with the AAVI, an increase in the solicitation from corporate sponsors was carried unanimously. (Hayhow/McVey)
- e. **Graduate Student Awards Committee.** Dr. Linda Schlater reported that she would continue to be Chair of the Committee for another term and three (3) new members were to be appointed to the Committee.
- f. **Representative to the Advisory Board on Veterinary Specialties.** In the absence of Dr. Leon Potgieter, his written report was distributed and the distribution of the ABVS job survey was discussed. The report is attached to these Minutes.
- g. **Representative to the Council on Biological and Therapeutical Agents.** Dr. Ed Stephenson mentioned that the two major activities of the Committee had

included responding to the request for comments on the extra-label drug regulations and the use of aminoglycosides in food animals.

- h. **Coordinator of NOAH.** A written report from Dr. Chris Chase was discussed. The report is included with these Minutes.
- i. **Report of the Budget Committee.** Dr. Don Reynolds discussed the Budget Plan for 1995-96 distributed to the Board Members and attached to these Minutes.
- j. **Revision of Microbiology Curriculum Outline.**
- k. **Isolation Facilities for Accreditation of Colleges of Veterinary Medicine.** The Secretary-Treasurer would contact Dr. Joe Kowalski and if progress had not been made, these would be deleted from future agendas.
- l. **Long Range Planning Committee.** Dr. Robert Jones presented the written report attached to these Minutes. There was some discussion about expanding the questionnaire to include questions about what diplomates wanted to get out of the ACVM. A motion to support the distribution of the questionnaire of the Long Range Planning Committee passed. (Reynolds/Hayhow)

6. New business

- a. **Election of Officers.** Dr. Harry Dickerson had been nominated by the Nominations Committee (Drs. Robert Fulton and Gary Allen) to be Vice-Chair. There were no nominations from the floor and Dr. Dickerson was elected by acclamation.
- b. **Approval of New Committee Members, Committee Chairs, Representative to ABVS, Representative to COBTA and Coordinator of NOAH.** Dr. Allen presented the slate of Committee Members which are listed in the 1996 Directory. A motion that the Board accept the Committee Members as proposed by Dr. Allen was approved. (Schlater/Hayhow)
- c. **Resolution to designate a registered agent.** Dr. Roland Dommert was no longer at the AVMA and a new registered agent had to be appointed. A resolution that "Dr. Bruce W. Little be and he is hereby designated as Registered Agent of this Corporation in Illinois" passed unanimously. (Purchase/Schlater)
- d. **AAVI proposal for funding ACVM/AAVI symposia.** A proposal from the AAVI and a counter-proposal from the ACVM were discussed. The proposal was that a limited number of corporations be solicited to donate \$2,000.00 to the ACVM and AAVI. The funds would be used to pay for the symposium at CRWAD and other similar activities of an independent nature by each organization. Because no response had been received by the AAVI, no action was taken. Thus, the Continuing Education Funding Committee should proceed as they did last year.

- e. **AVMA Foundation.** Ms. Kristin E. Renner and Dr. William R. Van Dresser handed out an issue of AVMA Foundation Focus and discussed donation to the Foundation. Foundation funds were used for student externs, excellence in research awards, the AVMA auxiliary student loans, preceptorships, congressional fellowships and research awards. Support for the Foundation was requested.
- f. **Advertise in Veterinary Forum.** The Board agreed not to advertise the examination in the Veterinary Forum.
- g. **AJVR Board of Scientific Reviewers.** The Secretary-Treasurer handed out forms to those interested in becoming reviewers of AJVR.

7. Other Business

The Chairman, Dr. Gary Allen, handed over control of the meeting to the new Chairman, Dr. Graham Purchase. Dr. Purchase indicated that because he is over committed, he must resign from being Secretary-Treasurer as soon as possible. He was naming a committee to find a replacement Secretary-Treasurer and to review the procedures in the Constitution for electing a Secretary-Treasurer. Dr. Purchase suggested the Committee consider a three year term for the Secretary-Treasurer with the opportunity for re-election or election of a replacement at the end of the second year. In the event that a Secretary-Treasurer could not complete the term, a nomination committee would be named by the Chairman of the Board. A new Secretary-Treasurer would be elected at the next meeting and would serve for the rest of that year (if the election was in November) and then a full term of three years. Dr. Purchase had nominated Dr. Mo Saif (Chair) and Dr. Leon Potgieter to the Nominations Committee and they had accepted.

8. Adjourn

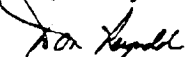
The meeting was adjourned at approximately 4:00 p.m.

Report of the ACVM 1995-96 Budget Committee

Budget committee members: D. L. Reynolds (Chair), L. K. Schlater and J. P. Thompson

The committee reviewed all materials sent via the ACVM secretary-treasurer. Discussion of the material took place by conference call. The committee chair was directed to inquire with the secretary-treasurer concerning a few questions regarding expense items. The secretary-treasurer subsequently clarified any and all questions regarding the budget. It was concluded that the financial state of the college is sound, the handling and accountability of the financial matters has been excellent and the submitted budget for the next year is appropriate. One committee recommendation for the Board of Governors to consider is to publish and distribute the membership directory only in even years. This was viewed as a cost savings measure that would not cause major inconvenience to ACVM diplomates.

Respectfully submitted,



Don Reynolds, Chair