

ACVM Board of Governors Meeting

Sunday, Dec. 3, 2017

9:00 AM - 12:00 PM CST

1. Call to Order (C. Chase) Meeting was called to order at 10:02 am.
2. Approve Agenda (C. Chase) C. Chase designated a section of the meeting for a president's report, added time for discussion about the banquet, AVMA COBTA open seat, and honoraria for the secretary, treasurer, and exam chair to new business. T. Gull made a motion to approve the agenda, seconded by T. Frana and was unanimously approved.
3. Roll Call (R. Wilkes) Those in attendance included T. Gull, S. Dee, K. Clothier, A. Zajac, T. Frana, C. Chase, L. Gershwin, M.M. Chengappa, and R. Wilkes. Joining by phone were D. Tewari, J. Daniels, D. Loy, C. Miller, and R. Mani.
4. Consent Calendar (approve July BOG meeting minutes) R. Wilkes made a motion to approved the July minutes, seconded by T. Gull and was unanimously approved.
5. Old Business
 - a. ACVM Residency Committee (K. Clothier) K. Clothier edited the document to make it specific for Route 3 (excludes dual programs because other routes can be used for approval dual programs). Discussion centered around special allowances for those already in residency programs and allowing changes in requirements for registration to allow inclusion of those individuals. It was decided special allowances could potentially be made on a case-by-case basis. Discussions also focused on publication requirements. It was decided a single peer reviewed first author paper would be adequate. The vote for approval of the document was tabled to allow for a 30-day comment period for the membership because the edited document varies significantly from the original. R. Wilkes will upload the edited document to the website and send out on the listserv for comment. Voting on the document will occur at the next BOG meeting.
 - b. Parasitology request for full ABVS approval (update, R. Wilkes) R. Wilkes notified ACVM that Parasitology has decided to delay this request until next year. Paperwork for the request must be submitted to ABVS by Nov. 1, 2018.
6. Reports
 - a. D. Tewari (committees and webinars) D. Tewari plans to have a webinar about antimicrobial resistance in the Spring.

- b. R. Wilkes (ABVS annual reports, addition of inactive status to website and how this will be reflected, Sephone monthly payment for service, Microbiologist of the Year and Honorary Member, banquet) R. Wilkes mentioned that the annual report has been submitted to ABVS. Discussions regarding how to handle upcoming inactivation of members that have not paid dues for 2 or more years took place. It was determined that these inactive members would be removed from the website directory. R. Wilkes mentioned that the website will need some changes to allow for search of inactive members for ABVS reporting and obtained approval for Sephone to bill ACVM for 0.5-1 hour at \$125 per hour. R. Wilkes reminded everyone about the banquet, where Dr. Zhang as honorary member for 2017 and Dr. Michael Dryden as 2017 Microbiologist of the Year would be recognized. R. Wilkes mentioned that M. Dryden would be giving a presentation on Tuesday morning at the CRWAD conference.
- c. T. Frana (Treasurer's Report) and Jennifer Stalley (update on delinquent dues payments) T. Frana mentioned that Sephone has proposed a service contract in which billable hours are paid up front for a reduced fee per hour. However, this is a use it or lose it proposition- hours not used are lost. It was determined this was not in ACVM's best interest to pursue this arrangement. T. Frana mentioned there will be approximately 45-50 members that will become inactive. Most of these individuals have not paid for many years and there is no current contact information for them.

D. Tewari mentioned the possibility of reaching out to universities in Europe to promote ACVM. R. Wilkes mentioned that several European universities are already involved in ACVM, including the ones that have microbiology training available.

T. Frana provided the budget information and a proposed budget for 2018.
- d. D. White (Communications) D. White was not in attendance.
- e. J. Daniels (exam results, approval of new diplomates, by-laws wording change for 5-year approval period and reapplication)

J. Daniels provided the data from this year's exams. This was the first year the College used Angoff scoring to assist with determining a cut score for pass points and based on recommendations from the psychometrician, cut scores were determined for each exam and unanimously approved.

J. Daniels posed the question about whether an applicant can fail the general exam two years in a row, wait the required 1-year period and then reapply to take exams, which would cut the 5-year approval period short. It was determined that the intent of the by-laws wording is that an applicant that fails to become certified must wait 1 year after the 5-year approval period to reapply. J. Daniels will work to submit by-laws wording changes to clarify this issue.
- f. R. Mani (Nominating Committee) approval of nominees for BOG, president, Honorary Member, Microbiologist of the Year
R. Maini provided a list of 9 candidates for BOG, 2 candidates for president, 2 honorary member nominees, and two microbiologist of the year nominees. T. Gull made a motion to

approve the nominees and candidates brought forth by the Nominating Committee, seconded by K. Clothier, and was unanimously approved.

- g. A. Thachil (Continuing Education) Discussion about sponsorships for symposia at AAVLD and CRWAD. A. Thachil was not able to attend the meeting but had discussed this topic with R. Wilkes. R. Wilkes mentioned that A. Thachil would like ACVM to make arrangements to provide some type of set support for the AAVLD meeting rather than trying to make last minute arrangements to be a program sponsor. Discussions about how this might take place occurred, but it was determined that this would be difficult. ACVM is always willing to sponsor programming, but it would be easier if AAVLD came to ACVM with something specific in mind. D. Loy mentioned that those in AAVLD may not be aware that ACVM is a willing sponsor and know to ask for support and mentioned he would discuss with the AAVLD executive secretary. For CRWAD, ACVM has historically prepared a mini-symposium around the Microbiologist of the Year.
 - h. President report
 - C. Chase described changes that have taken place with the CRWAD meeting, such as changes to meeting sections to allow more flexibility with the programing, addition of administrative support (Midwest Solutions), and development of an expanded program committee. The attendance for the CRWAD meeting was up 20% for 2017.
 - C. Chase also asked how Midwest Solutions can be more helpful for ACVM. R. Wilkes mentioned the possibility of help with developing a policies and procedures document for the College, and T. Frana mentioned allowing greater freedom for Midwest Solutions to make payments on behalf of the College. J. Daniels suggested Midwest Solutions help keep track of the applicant approval dates and exam eligibility. R. Wilkes will schedule a conference call between Midwest Solutions, C. Chase, D. Tewari, T. Frana, J. Daniels, and D. Loy to discuss further.
7. New Business
- a. AVMA COBTA seat- C. Chase mentioned that the Micro seat on the AVMA Council on Biologic and Therapeutic Agents is open and discussed how someone from ACVM should go about trying to fill this seat. L. Gershwin is currently serving as the Immunology rep. on COBTA.
 - b. Honoraria for secretary, treasurer, and exam chair. C. Chase asked T. Frana (treasurer), J. Daniels (exam chair), and R. Wilkes (secretary) to leave the meeting to discuss honoraria for these positions. The BOG voted to provide honoraria for these positions at the same level as the previous year.
 - c. Banquet discussion. C. Chase mentioned that new diplomates rarely attend the banquet and this was originally set up for the purpose of honoring and introducing them. The College loses money on the banquet each year so maybe the College should consider a different type of social gathering such as a reception or happy hour instead. No decisions were made and this was left for discussion at a later date.

- d. Brainstorming- How can ACVM be seen by AVMA and other associations as the go to group for infectious disease/immunology expertise?

It was suggested ACVM put together consensus statements for infectious disease topics, like is done by ACVIM. S. Dee suggested we reach out to practitioner groups (ie swine-AASV, bovine-AABP, etc.) and suggest to them we provide presentations at their meetings. ACVM had previously had presentations at the AVMA meeting, but they are not well attended so we stopped doing it. A. Zajac suggested we prepare white papers on topics like antimicrobial resistance and submit to JVIM. D. Tewari suggested white papers could be prepared on the webinar topics and maybe the speakers could contribute to the written product. There was some discussion about hosting a mini-symposium through the Parasitology group at the AVMA meeting. D. Tewari suggested we prepare presentations for internet learning for CE credit and advertise through AVMA. C. Miller suggested we highlight what people are doing on the ACVM website. D. White had previously suggested doing spotlights on LinkedIn. This could potentially still be done. T. Gull suggested ACVM have a presence on VIN. It was suggested many of us are out giving talks but just not as representatives of ACVM specifically. There was also some discussion about use of social media.

8. Adjourn

T. Gull made a motion for the meeting to be adjourned, seconded by T. Frana, and was unanimously approved. The meeting was adjourned at 11:27 am.

Minutes approved by BOG 3/8/2018