

# ACVM Board of Governors Meeting

Tuesday March 7, 2017

## BOG meeting

Tue, Mar 7, 2017 12:00 PM - 1:30 PM EST

1. Call to Order (C. Chase) C. Chase called the meeting to order at 12:01 pm EST.
2. Approve Agenda (C. Chase) T. Frana suggested a discussion about the ABVS meeting and in particular the discussion centered around the Parasitology request to ABVS for full approval be added to the agenda. This discussion was added to old business by C. Chase. T. Frana moved to approve the agenda, seconded by D. White and unanimously approved.
3. Roll Call (R. Wilkes) BOG members in attendance: C. Chase, D. Tewari, T. Frana, E. Thacker, D. White, H. Adams, J. Daniels, D. Loy, and B. Wilkes. W. Odemuyiwa was also present but experienced audio problems and could not verbally participate.
4. Consent Calendar E. Thacker made a motion to approve the minutes from the BOG Dec 2016 meeting, seconded by D. White, and was unanimously approved. B. Wilkes will upload the minutes to the website.
5. Reports
  - a. D. Tewari– committee status, D. Tewari expressed his appreciation for Midwest Solution’s (Jennifer Stalley) help with collecting names of individuals interested in serving on committees. Deep stated that there was lots of interest and he was pleased. D. Tewari submitted a list of potential new committee members to the BOG, including names for the new Angoff exam subcommittee. D. Tewari made a motion that all the submitted names be approved, seconded by J. Daniels and

was unanimously approved. It was decided to keep the Angoff scoring exam subcommittee active for 3 years as we convert to this method for exam pass point determination. The Nominating and Grad Student Awards Committees need chairs. D. Tewari will find people for these positions and inform the BOG. D. Tewari suggested that outgoing committee chairs recommend replacement chairs and help train them. This already occurs for the exam committee. There was also discussion about staggering the appointments for the committees so all the members do not rotate off at the same time (Communications and Maintenance of Certification Committees). This can be done with a vote to suspend the by-laws and will need to be done for 2018.

- b. R. Wilkes- Secretary, B. Wilkes mentioned that there are currently 10 applicants for the ACVM exams this year. B. Wilkes reminded the BOG to vote on an honorary member nominee that has been presented by the Nominating Committee.
- c. T. Frana – Treasurer Report, inactive members, T. Frana provided a summary of the budget. Payment of back dues has slightly improved for those delinquent from 2015 and 2016 but still no improvement on those past due for many years. C. Chase will talk with Midwest Solutions to determine if any progress has been made with sending out letters to those owing dues and will provide an update to the BOG.
- d. D. White- Communications, K. Hammac will work on establishing spotlights of ACVM diplomates through our linked-in group. There has been some difficulty in sending the link to diplomates to join as a result of email systems and

firewalls. D. White mentioned he will push joining the linked-in group through a notice on the listserv. Spotlights will be used to highlight those individuals that D. Tewari has asked to give webinars. Linked-In will also be used for news feed type communications. The traffic on the listserv continues to be low, but when the listserv is used, it is good and appears to be serving its purpose.

- e. J. Daniels- Exam Committee- J. Daniels mentioned that D. Loy will be the next exam committee chair and Dustin has already been working with Josh to prepare for this role. Dustin will administer the exams this year and be putting the exams together with Josh's help. Rob Malinowski will be the ExamSoft administrator again this year. Rob is no longer able to get ExamSoft licenses through Michigan State but he is able to do it on his own; however, this will increase our fee for each license from \$25 to \$60 per person taking the exams. The application fee will likely be increased again next year to cover this increase. Dates and location for the exams were discussed and J. Daniels will determine this soon and inform the BOG.
- f. W. Odemuyiwa- Nominating Committee, W. Odemuyiwa was present but his audio was not working. B. Wilkes mentioned that bio and vision statements from 3 BOG candidates have been submitted so far. Will work with Wole to get the rest by March 15<sup>th</sup> so they can be put in the newsletter for voting.
- g. Continuing Education (Parasitology CE at AVMA meeting? AAVLD in 2017?)-  
A. Thachil. A. Thachil could not be present at the meeting. D. Tewari has arranged a webinar for ACVM on March 13<sup>th</sup> from 2-3 pm EST. David Suarez from US National Poultry Research Center in Athens, Georgia will present

information on Avian Influenza. This first webinar will only be open to ACVM members but future ones may be open to AAVLD or NAHLN members also. D. Tewari mentioned trying to have at least 2 webinars per year. T. Frana asked about the possibility to record these webinars. C. Chase mentioned some software that can be used by the speaker to record the presentation. D. Tewari will try to determine a way to record the webinar.

D. Tewari mentioned ACVM might be able to co-sponsor a mini-symposium on new technology that will occur at the 2017 AAVLD meeting.

A parasitology diplomate was not present at the meeting but they plan to set up an ACVM co-sponsored talk at the AVMA meeting in 2018.

- h. Administrative Assistant- Midwest Solutions-Jennifer Stalley. J. Stalley could not attend the meeting. C. Chase will get an update from her for the BOG.

## 6. Old Business

- a. ACVM Residency Subcommittee- L. Ballweber, L. Ballweber was unable to attend the meeting but she provided an updated draft of the Residency Training Standards, which includes the appendices. B. Wilkes will upload the document to the website and notify the membership about it through the listserv.
- b. ABVS and Parasitology request for full recognition as an RVS, T. Frana provided a summary of the discussion that occurred at the ABVS meeting. ABVS failed to provide the comments from the Parasitology report that was submitted for full recognition to the ACVM for review. Therefore, ABVS extended provisional recognition for another year to allow Parasitology to respond to their questions from the report. A meeting with representatives from

ABVS will take place at a later date. The concerns from ABVS are directed mainly at the way the data is presented in the report (overlap of information about ACVM RVSO vs Parasitology RVS). ABVS is aware that the report is geared toward RVSOs and not RVSs and wants to work with the Parasitology RVS to not only address their questions but also amend the report and their form.

T. Frana mentioned there was discussion at the ABVS meeting about approval of residency programs and what is expected by ABVS. ABVS does not require that programs be approved. Most of the specialty Colleges approve their programs and some even charge for this. It was mentioned that it should be the candidate's responsibility to make sure the program is in line with what is required by the College. B. Wilkes mentioned that it is likely that for ACVM, approvals will be on a case-by-case basis according to our training standards. We will likely need a subcommittee that is part of the exam committee to handle these approvals.

T. Frana also mentioned the reconfiguration of the ABVS that is occurring. A new oversight body is being created with representatives from the current ABVS but also including additional outside members to increase transparency of the process of approving new and existing specialty organizations.

T. Frana mentioned there was discussion about 501(c) 3 vs 6 at the meeting. ACVM is a 501(c)(3) but most of the other organizations are 501(c)(6). We will check with Midwest Solutions to address this and determine if we need to change our status with the IRS.

Additionally, there was discussion at the ABVS meeting about providing candidates feedback on exams. The ABVS requires the specialty organizations to

provide feedback if requested by the candidate. J. Daniels will develop an SOP to address what information ACVM should provide to candidates regarding their performance on exams.

- c. Appeal- an appeal from a candidate has been handled by an Appeals Committee and the decision from the committee has been shared with the candidate.

7. New Business

- a. Brainstorming- How can ACVM be seen by AVMA and other associations as the go to group for infectious disease/immunology expertise? There was no time left for this discussion.

8. Adjourn A motion was made by T. Frana to adjourn at 1:28 pm EST, seconded by J. Daniels and unanimously approved.

Minutes approved July 10, 2017